

## Network Fax Module

Sending fax messages to our clients is part of our daily life in the office. MOD2 has developed a module that allows you to send faxes from your MOD2 Software. It is called the "*Network Fax Module*". Your computer does not need to have a modem or a telephone line connected to it. All faxing is done through the Network Fax Server.

### Features unique to MOD2 Fax Software

- ↳ Allows faxing from any MOD2 workstation
- ↳ Detailed history log of every fax document made
- ↳ A confirmation can be printed after faxing is completed
- ↳ A fax cover sheet can be attached
- ↳ Reports can be faxed
- ↳ Will keep a history of faxes made to a particular account
- ↳ Excellent fax quality, no image loss
- ↳ Simple and intuitive to use, if you know how to reprint a transaction in MOD2, you can fax it.
  
- ↳ Network installation, allows multiple users to send faxes from one telephone line.
  
- ↳ Automatic busy number redials
- ↳ Saves trip of going to fax machine

### Typical uses for MOD2 fax software:

- ↳ Faxing Past Due Invoices
- ↳ Faxing Packing Lists to Customers
- ↳ Faxing Customer Statements for collection
- ↳ Faxing Purchase Contracts to Suppliers
- ↳ Faxing Dye Orders to Dye House
- ↳ Faxing Cover Sheet with or without attachments
- ↳ Faxing Inventory Reports to Salesrep's
- ↳ Faxing Sales Reports to Banks and many, many more.

### Fax System Requirements:

The following are the minimum hardware and software you need to run the Network Fax Module:

486 or higher IBM PC or 100% compatible

16 MB RAM

Windows 95

VGA monitor

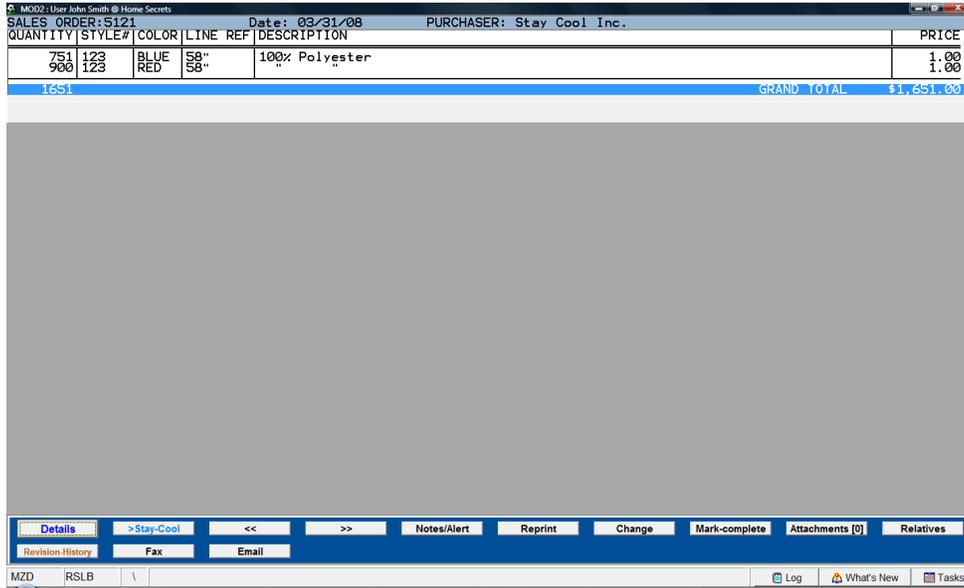
14.4 bps Fax Modem with single telephone line

### Cost

Contact MOD2 for pricing information

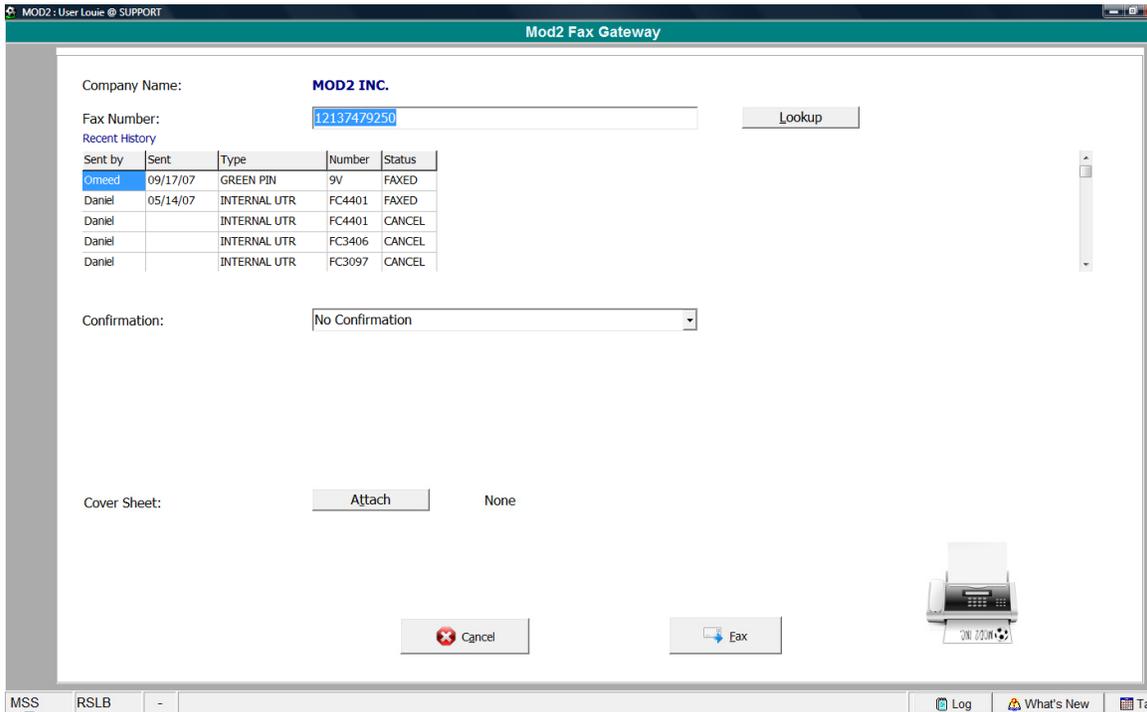
**Q?:** How can we send fax message from MOD2?

**Ans:** Go to transactions, display what you want to fax, click the “FAX” button and follow the instructions. See below example on how to fax a Packing List.



**Q?:** Is there a way to add a Cover Sheet to a fax?

**Ans:** Yes, there is a way. If you are in any transaction, just click the Fax Button and follow the instructions. If you wish to attach a cover sheet, you have to answer “YES” when prompted. See below screen for more details.



**Q:** What does it mean *“Print this fax after sending?”*

**Ans:** It is a printout of what your fax recipient received. It also has Confirmation information printed on it.

**Q:** What does the *Fax Confirmation* printout look like?

**Ans:** Below is a sample of how the Fax Confirmation looks like.

Design Inc.									
1234 Any Street, Los Angeles, CA 90015 Tel:(213) 623-6424 Fax:(213) 623-9250									
<b>Textile Selections</b>					Statement Date: 06/17/98				
4550 No. Paragut St.					Cut Off Date : 06/17/98				
Culver City, Ca 90113					Page Number : 1 of 1				
TEL (213) 870-0700					Account Number: 6135				
FAX (213) 000-0000					Balance Due : \$32,748.50				
					Past Due : \$32,748.50				
INVOICE #	SALESMAN	INV DATE	DUE DATE	AMOUNT	CREDITS	OPEN BAL.	TERMS	LATE	PRICE CHGS
10824	Raquel	12/20/98	07/04/97	4,500.00	2,000.00	2,500.00	Net 60	474	
		05/05/97	07/04/97	1,000.00	-1,500.00	2,500.00	Net 60	348	
	CHKRD	1,000.00	05/05/97	POST DATED					
1162	Raquel	05/22/97	07/21/97	100.00	0.00	100.00	Net 60	331	
1093	Raquel	05/22/97	07/21/97	100.00	0.00	100.00	Net 60	331	
1120	Raquel	05/22/97	07/21/97	4,245.00	0.00	4,245.00	Net 60	331	
1140	Raquel	05/22/97	07/21/97	10,000.00	0.00	10,000.00	Net 60	331	
1117	Raquel	05/22/97	07/21/97	100.00	0.00	100.00	Net 60	331	
1185	Raquel	05/22/97	07/21/97	100.00	0.00	100.00	Net 60	331	
1254	Raquel	05/22/97	07/21/97	100.00	0.00	100.00	Net 60	331	
1149	Raquel	05/22/97	07/21/97	100.00	0.00	100.00	Net 60	331	
1144	Raquel	05/22/97	07/21/97	100.00	0.00	100.00	Net 60	331	
1153	Raquel	05/22/97	07/21/97	100.00	0.00	100.00	Net 60	331	
D111	Raquel	12/11/97	02/09/98	1.00	0.00	1.00	Net 60	128	
D112	Raquel	01/15/98	03/16/98	452.50	0.00	452.50	Net 60	93	
D113	Raquel	02/12/98	02/13/98	11,000.00	0.00	11,000.00	Net 60	124	
1502	Raquel	04/06/98	06/05/98	950.00	0.00	950.00	Net 60	12	
<b>BALANCE</b>		<b>CURRENT</b>	<b>1..30</b>	<b>31..60</b>					
\$32,748.50		\$0.00	\$950.00	\$0.00					
					<b>FAX CONFIRMATION</b>				
					Date Faxed : 06/17/98				
					Time Faxed : 12:37pm				
					Faxed By : Francis				
					Total Pages : 1				
					Duration : 76s				
					Station # : 3368				
					Mod2 ID # : 0				
Please pay ASAP									
/ indicates that a Post Dated check exists for the invoice.									

**Q:** How can I get a history of all faxes I sent to a particular client?

**Ans:** Display the Client and click on *“Fax Cover”*.

**American International Textiles**

Contact: Michael Stern  
5080 District Blvd.  
Vernon, CA 90058

Telephone # (213) 268-5000  
Fax # (213) 268-0021  
Mobile # ( ) - ( ) - ( )  
2nd Tel # ( ) - ( ) - ( )  
3rd Tel # ( ) - ( ) - ( )

Notes : --

Suggested Terms : Web :  
Suggested Disc% : 0 Email :  
Suggested Tax% : 0  
Suggested Price : Not Set Active/Inactive : ACTIVE

Language: Default  
Currency: Default  
DUNS #  
Billing days: 0

account# opened House Credit Territory  
e0az 12/21/95 Unlimited California

Memberships X  
Reserved Print/Fax to Fax/DyeHouse  
TAGED

Note Activity Pending-AP Working-Allowance Forms Directions Warning  
Factor-Codes Associations Fax-Cover Fax/Email-History Attachments [0] Revision-History

MZD RSL / Log What's New Tasks

