

# Inventory Search Field



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**Inventory Search Key** – Displays all the styles that match the characters that you specified on the display field. You can search by Style#, by Color, by Description, by Vendor Style#, by Labdip#, by Vendor, by user defined fields such as L/C# or Notes. Please see below figure.

## Typical Uses:

The screenshot shows the 'Select how to search your inventory' dialog box with several fields filled in. Callouts point to these fields with the following instructions:

- style#.....ytc-0001**: Display all styles that contains "ytc-0001" on the style# regardless of prefixes or suffixes.
- description....POLYESTER**: Display all styles for the description that contains the word "POLYESTER".
- Vendor style...KJDFI-02135**: Display all styles that the Vendor Style# matches KJDFI-02135

The main window displays a list of matching styles for "POLYESTER". A callout points to the description field in the search dialog with the text: "The system display all the styles that match the characters typed on the Description."

The main window also shows an 'INVENTORY AGING' table and a 'LOCATION / PCS / QTY' table.

INVENTORY AGING			
30	0	180	0
60	0	365	0
90	0	+365	4068

  

OPEN TO SELL			
ON STOCK		ON FUTURE	
STK	4,068	INC	1,000
HLD	0	HLD	0
SLS	0		
NCW	0		
OTS	4,068	OTS	0

  

LOCATION / PCS / QTY			
OUR MAIN WAREHOUSE		25	4,068

To display a particular group of style, simply go to Inventory and select Display. From the Inventory Search field, select one (Style#, Color, Description, Vendor Style#, Lab Dip#, Construction, Notes, UPC#, Vendor, Other Fields, Category) and type the character to match the style to be displayed then press Enter.

## Key Benefits:

- ⇒ Makes the inventory searching simpler
- ⇒ Helps locate a group of style using various search keys
- ⇒ Can combined with "Z" feature to narrow the results further
- ⇒ Can help in communicating with the Dye House or Vendor since styles can be looked up by Labdip# or Vendor Style#